

**Minutes of the meeting of West Bradford Parish Council held on Wednesday 28 February 2018 at West Bradford Village Hall**

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| Members present: | Parish Cllr H Best (Acting Chair) |
|  | Parish Cllr R Chew |
|  | Parish Cllr M Fox  Parish Cllr M Wood |
| Apologies: | Parish Cllr A Bristol  Cllr P Elms (RVBC)  Cllr B Hilton (RVBC) |
| Members of the public present: | 3:  Tony Makinson  Angela Fallon  Jon Pendrill |

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| 1. | **Disclosure of interest:**  None received |  |
| 2. | **Minutes of the Last Meeting (31 January 2018):**  The minutes were signed by the Acting Chair as a true and accurate record of the meeting.  Proposed by: Cllr M Wood  Seconded by: Cllr M Fox |  |
| 3. | **Public questions, comments or representations:**  A resident raised the issue of dog fouling in the Clitheroe Rd area which had become more prevalent with the road closure at Bradford Bridge. It was felt that the situation had improved somewhat since the bridge had re-opened. Any resident who had information which could lead to enforcement action being taken against dog fouling was encouraged to report it to the Borough Council.  Concern was expressed about a delipidated storage shed on private land which may need knocking down. After some discussion, it was agreed that the resident would initially raise the matter with the owner. |  |
| 4. | **Update from Ward Councillors present:**  None |  |
| 5. | **Extended closure of Bradford Bridge**  With considerable and helpful input from the 3 residents present, members discussed the email comments received from Mr David Hurford (Bridges and Structures Manager at LCC) subsequent to his attendance at the Parish Council meeting on 31 January.  All present expressed disappointment at the lack of positive measures put forward to resolve the situation. Indeed, it had been commented at the January meeting that the bridge would be struck again in the very near future, and regrettably further damage had occurred on the Clitheroe side within a couple of days of the bridge re-opening on 16 February. In view of the above, it was agreed that the Clerk would draft an email to be sent to Mr Hurford, setting out the following observations:   1. Camber   Mr Hurford had commented in his email that there was “no adverse camber” when approaching the bridge from the village side. This comment was made despite suggestions to the contrary from professional lorry drivers at the meeting, and was disputed again by those present. The Clerk was asked to try and obtain photographic evidence of the camber and submit to LCC accordingly.   1. Signage   Given that improved signage was the most cost-effective means of improving the situation, members noted that Mr Hurford had simply commented that he had “asked the team responsible to review the diversion route signing, which was done” and that “a coherent strategy that avoids unforeseen consequences such as HGVs diverting onto less suitable routes” would need to be developed. However, no clarification as to the timescale for moving these issues forward was given.   1. Pictograms   Mr Hurford had commented that “Generally road signs do use pictograms rather than words”. However, it was still maintained that pictograms were in use approaching the bridge at Ribchester and at the difficult road junction between Whalley and York village. The Clerk was asked to obtain photographic evidence of this signage and send it to Mr Hurford.   1. Attendance at future meetings   It was asked whether it would be possible for a representative of the local community (eg a resident with a professional background in road haulage) would be permitted to attend any future LCC meetings on the future of the bridge, with a view to providing both expertise and an indication of local concern at the position.  **Resolved**  **The Clerk would draft correspondence which (after signing off by the Chair) would be sent to Mr Hurford for further consideration. Nigel Evans MP would be copied in to this correspondence.**  **The Parish Council would then give consideration as to how best to keep residents informed as this correspondence developed.** |  |
| 6.  a | **Overview of financial position:**  **Monthly accounts – January 2018**  The Clerk submitted details of income and expenditure for the month of January 2018 for approval by the Council and signing-off by the Acting Chair.  **Resolved**  **That the record for January 2018 as presented would be signed off** | **ActingChair** |
| b | **Concurrent Functions Grant Application**  Members acknowledged that a contribution of £647 had been confirmed by the Borough Council. The Clerk reported that – although the Borough Council had committed to a similar funding arrangement during 2018/19 - the rate of contribution would decline over the following years to 25% of its current level. This would need to be factored in to the Parish Council’s financial commitment to the Lengthsman scheme in the longer term. |  |
| 7. | **Planning applications considered**  Members considered two recent applications for planning consent (3/2018/0091 and 3/2018/0066); it was noted that no comments had been received and therefore no submissions had been made to the Borough Council.  Cllr Fox stated that he had been made aware of ongoing development work at the top of Eaves Hall lane (opposite 3 Rivers). This seemed to be activity of a significant nature although its intended purpose was not clear.  **Resolved**  **Clerk to approach Borough Council in relation to this matter**  It was commented that a premises licence to supply alcohol at wine tasting events had been made in relation to Scar Head, Waddington Rd. It was unclear whether this would result in a considerable increase in traffic at the location, and members agreed to monitor the situation moving forward. |  |
| 8. | **Governance arrangements**  **VAT / HMRC**  Members noted that a claim for £399.38 refund of VAT payments was submitted to HMRC on 12.2.18. |  |
| 9.  a | **War Memorial / centenary celebrations**  Sam Conmee  Members noted that Sam had indication his intention to commence groundworks in late April / early May 2018. This was felt to be acceptable but members were reluctant for the timescale to slip any further. |  |
| b | Meeting 12.2.18  Members noted the minute of the meeting held on 12 February to firm up arrangements for the dedication of the war memorial, including the booking of the Village Hall for refreshments etc on Sunday 16 September 2018. Members extended their thanks to Andrew Marsden for his support in this regard.  It was also agreed that an official approach could now be made to the Bishop of Blackburn to ascertain his potential availability on that date.  **Resolved**  **Clerk to send letter of invitation** | **Clerk** |
| c | **Approaches to local businesses for funding**  Cllr Chew confirmed that:   * Shackleton’s had regretfully confirmed their inability to support the war memorial project as they supported a range of other charitable causes; and * a contribution was still anticipated from Dugdale Nutrition, although this remained as yet unconfirmed.   Cllr Wood was still intending to approach William Horner but had not yet had the opportunity to do so. It was also felt that a letter to 3 Rivers Caravan Site could usefully be sent.  **Resolved**  **Clerk to approach 3 Rivers**  Cllr Fox stated that Travis Perkins was still considering whether to contribute.  It was noted that a local resident had approached both Cllr Best and the Clerk with a view to a possible financial contribution in due course. | **Clerk** |
| d | **Timeline**  Members agreed that the timeline should be updated in light of the additional potential funding contributions discussed above. |  |
| e | **Beacon**  Members appreciated that the timescale for the beacon was also becoming pressing, but - In the absence of the Chair - discussion of the arrangements was deferred until the next meeting. |  |
| 10 | **Newsletter**  Members reported that feedback on the new-look newsletter had been largely positive. The delivery throughout the village was almost complete, and all members should be thanked for their efforts in this regard.  It was agreed that the remaining stock of newsletters should be distributed amongst the 3 Millstones pub, 3 Rivers woodland park and the village hall.  **Resolved**  **Cllr Chew to distribute the final copies** | **RC** |
| 11 | **Lengthsman**  Arrangements had been made for the candidate for lengthsman to attend the meeting and discuss a potential appointment to the role. Unfortunately, the candidate was unable to attend due to the adverse weather and had sent his apologies. It was agreed that the candidate should be invited to attend the April meeting instead.  **Resolved**  **Clerk to arrange for the candidate to attend in April** | **Clerk** |
| 12 | **Defibrillator**  Members noted the ongoing weekly requirement to check that the defibrillator is operational, and the obligation to report this via the Webnos website. In light of this, it was agreed that Cllr Fox would discuss the position with Darren Hudson and ensure tht he was still comfortable in undertaking the role.  **Resolved**  **Cllr Fox to approach Darren Hudson** | **MF** |
| 13 | **Lancashire Best Kept Village Competition 2018**  The Clerk confirmed that the entry form for 2018 had been submitted and (as requested at the January meeting) a copy of the feedback for 2017 had been obtained. Members considered the feedback document and found it to be helpful in preparing for this year’s competition. |  |
| 14 | **Lighting Pillar**  The Clerk confirmed that the meter at Coronation Gardens was due to be removed by EON on 1 March 2018. |  |
| 15 | **Reports from sub-committees / other meetings attended**   * Playing Field / Village Hall – in reporting from the AGM held on 14 February 2018, Cllrs Fox and Wood confirmed that the (following resolution of the VAT issue) the Committee felt able to re-commence spending and was intending to acquire a new glass washer for use behind the bar; a new barrier to improve security on the car park; and to re-paint equipment on the play area. * Parish Council Liaison Committee – next meeting 22 March 2018 * Lancashire Association of Local Councils – no update * Hanson Cement –next meeting will be on 27 March 2018. * Lengths-man scheme – see item 11 above. |  |
| 16 | **Correspondence received**  None |  |
| 17 | **Any Other Business** |  |
| a | **Bench on Clitheroe Rd**  Cllr Fox confirmed that he had examined the bench and considered it unsuitable for repair. It was agreed that it should be replaced with a plastic / reconstituted one.  **Cllr Fox was invited to source a replacement and arrange for purchase.** | **MF** |
| b | **Bus shelter**  In light of comments made by the judges in the Best Kept Village Competition, members accepted that the bus shelter on Grindleton Rd (left hand side heading to Waddington) was in need of repair and potentially unsafe.  **Clerk to report to LCC** | **Clerk** |
|  | **Date / time of next meeting:**  The next meeting will be held at 7.30pm on Wednesday 28 March 2018 at West Bradford Village Hall. |  |

**The meeting closed at 8.34pm.**

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| Signed by: |  | |
|  | Date:  28.3.18 | Cllr A Bristol  Chair |